

August 28, 2009

ALL AGREEMENT STATES, MICHIGAN, NEW JERSEY

OPPORTUNITY TO COMMENT ON DRAFT REVISION TO FSME PROCEDURE SA-103,  
"REVIEWING THE COMMON INDICATOR, TECHNICAL STAFFING AND TRAINING"  
(FSME-09- 075)

**Purpose:** To provide the Agreement States with the opportunity to comment on the proposed revisions to the Office of Federal and State Materials and Environmental Management Programs (FSME) Procedure SA-103, *Reviewing the Common Indicator, Technical Staffing and Training*.

**Background:** Tracked changes to FSME Procedure SA-103

**Discussion:** Enclosed for your review and comment are the draft revisions to the FSME Procedure SA-103, *Reviewing the Common Indicator, Technical Staffing and Training*. SA-103 procedure describes the process and guidelines to be used by IMPEP team members when reviewing the adequacy of an NRC Region or State's program for the staffing and training of technical personnel. We would appreciate receiving your comments within 30 days from the date of this letter.

If you have any questions regarding this communication, please contact me at 301-415-3340 or the individual named below.

POINT OF CONTACT: Michelle Beardsley  
TELEPHONE: (610) 337-6942

INTERNET: michelle.beardsley@nrc.gov  
FAX: (610) 337-5269

Robert J. Lewis, Director **/RA/**  
Division of Materials Safety and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

Enclosure:  
FSME SA-103, Tracked changes version

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\*This information request has been approved by OMB 3150-0029, expiration 08/31/2010. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to [infocollects@nrc.gov](mailto:infocollects@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

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KSchneider, FSME/MSSA

KMeyer, FSME/MSSA

**ML092240561**

OFC	FSME/MSSA	FSME/MSSA	FSME/MSSA	FSME/MSSA
NAME	KNS for MBeardsley	ADWhite	ADW for TReis	RJLewis
DATE	08/19/09	08/19/09	08/19/09	08/28/09

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