

January 17, 2008

STATE LIASON OFFICERS

**PUBLIC MEETING TO DISCUSS DEVELOPMENT OF PROCEDURAL GUIDANCE FOR PERFORMANCE OF ACCEPTANCE REVIEWS IN THE OFFICE OF NUCLEAR REACTOR REGULATION (FSME-08-008)**

**Purpose:** This letter is to inform you that the U.S. Nuclear Regulatory Commission (NRC), Office of Nuclear Reactor Regulation (NRR) is soliciting comments from interested stakeholders on a draft NRR procedure regarding the performance of acceptance reviews.

**Background:** The quality of an application for regulatory approval has a significant impact on the amount of NRC staff resources expended in the review process. As discussed above, NRR is currently in the process of developing a draft Office Instruction regarding the performance of acceptance reviews. This procedure will guide NRC staff in the performance of acceptance reviews and provide clear criteria for the NRC staff to use in determining if a requested licensing action is acceptable for review. Meeting these criteria will provide a strong indicator that the application contains sufficient information for the NRC staff to complete its review in a predictable time-frame.

**Content:** The NRC welcomes your comments on the draft procedure which is available in the Agencywide Documents Access and Management System (ADAMS) under accession No. ML080030431. Public access to ADAMS documents is available via the NRC's public website at <http://www.nrc.gov/reading-rm/adams/web-based.html>. It is requested that all comments be provided by February 25, 2008.

Additionally, the NRC is hosting a public meeting to discuss the procedure on January 31, 2008, at NRC headquarters in Rockville, Maryland. The associated public meeting notice is available on the NRC's public website, <http://www.nrc.gov/public-involve/public-meetings/index.cfm>.

**NRC Point of Contact:** If you have any questions about this correspondence, please contact G. Edward Miller by telephone at (301) 415-2481 or by E-mail at [gxm@nrc.gov](mailto:gxm@nrc.gov).

Sincerely,

/RA/

Dennis K. Rathbun, Director  
Division of Intergovernmental Liaison  
and Rulemaking  
Office of Federal and State Materials  
and Environmental Management Programs

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