

May 7, 2004

ALL AGREEMENT STATES, MINNESOTA, PENNSYLVANIA

**OPPORTUNITY TO COMMENT ON DRAFT REVISION TO STP PROCEDURE
SA-103, "REVIEWING THE COMMON PERFORMANCE INDICATOR, TECHNICAL
STAFFING AND TRAINING" (STP- 04- 036)**

Enclosed for your review and comment* is the draft revised Office of State and Tribal Programs (STP) Procedure SA-103, "Reviewing The Common Performance Indicator, Technical Staffing And Training." This procedure describes the process to be used by Integrated Material Performance Evaluation Program (IMPEP) teams for conducting reviews of NRC Regional and Agreement State technical staffing and training during IMPEP reviews. Changes are in redline/strikeout format. In addition, we have added Appendices with a sample training program description and frequently asked questions. We would appreciate receiving your comments and any additional questions and answers for the Appendix within one month of the date of this letter.

Thank you for your attention to this matter. If you have any questions regarding this correspondence, please contact me or the individual named below.

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/RA by Kathleen N. Schneider for/

Paul H. Lohaus, Director
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Enclosure:
As stated

*This information request has been approved by OMB 3150-0029, expiration 06/30/04. The estimated burden per response to comply with this voluntary collection is approximately 6 hours. Forward any comments regarding the burden estimate to the Information and Records Branch (T-6F33), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, and to the Paperwork Reduction Project (3150-0029), Office of Management and Budget, Washington, DC 20503. If a document does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, a collection of information.

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